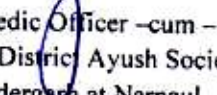


**Advertisement****DISTRICT AYUSH SOCIETY MAHENDERGARH AT NARNAUL**

District Ayush Society- Mahendergarh at Narnaul invites application from the eligible candidates for filling up of the following post in the AYUSH Department District Mahendergarh, Haryana under National AYUSH Mission purely on contract basis initially up to 31-03-2024 with details as mentioned below:-

Sr. No.	Name of Post	No. of Post	Date and Time of Written Test/ Document verification
1	District Programme Manager	1 (General)	Will be Intimated through Mobile No/E-mail Id
2	Data Entry Operator	1 (General)	

- The interested candidates are advised to visit website [www.mahendragarh.gov.in](http://www.mahendragarh.gov.in) for details of post and download the application form.
- Last date for submitting of duly filled application form is 27-02-2024 upto 05:00 PM in the office of District Ayurvedic Officer, Near Neerpur Chowk, Behror Road, Patikara (Narnaul) by hand or by Registered post only. Application sent through other mode will not be considered.
- The Written Test / Interview for the post of DPM will be held at office of District Ayurvedic Officer, Narnaul in the premises of Baba Khetanath Govt. Ayurvedic College & Hospital, Neerpur-Behror Road, Patikara (Narnaul).
- Applicants will be intimated on Mobile No/E-mail Id provided by the applicant for the above post regarding written test & Interview. Therefore applicants are advised to produce valid E-mail Id and valid Mobile No.
- Candidates coming for interview and document verification are advised to bring original documents for verification.
- For any query you can contact Mob. No 7015996561.

  
District Ayurvedic Officer -cum -  
Member Secretary, District Ayush Society,  
District- Mahendergarh at Narnaul

# DISTRICT AYURVEDIC OFFICER, NARNAUL

BABA KHETANATH GOVT. AYURVEDIC COLLEGE & HOSPITAL, PATIKARA (NARNAUL)  
Near Neerpur Chowk, Rewari Road, Narnaul, Distt. Mahendergarh.

E-Mail [daoayush.nnl@gmail.com](mailto:daoayush.nnl@gmail.com), [daonrn.ayush-hry@nic.in](mailto:daonrn.ayush-hry@nic.in), Phone No 7015996561

## ADVERTISEMENT

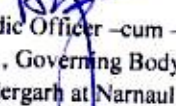
District AYUSH Society, Mahendergarh at Narnaul invites application for filling up vacant posts under scheme of NAM Programmes in office of District Ayurvedic Officer Narnaul, purely on contract basis initially up to 31/03/2024 or as per approval received in NAM Haryana ROP 2023-24. The number and details of various posts are as under :-

Sr. No.	Name of Post & No. of Post	Honorarium	Qualification	Date of Written Test/ Document Verification
1	District Programme Manager - 01 Post (General)	Consolidated Salary: Rs 38500/- P.M.	Graduation degree in any discipline including AYUSH and MBA in Healthcare Management in health/ hospital administration/ Post Graduation diploma in Hospital & healthcare management (Two years) from AICTE recognized institute with minimum 3 years working experience in Public health programme. Exposure in social sector schemes/missions at national, state and district level and computer knowledge including MS office, MS word, MS Power Point, MS Excel would be desirable. Preference will be given to persons having experience of working in Health sector including AYUSH.	Will be intimated through Mobile No/E-mail Id
2	Data Entry Operator - 01 Post (General)	Consolidated Salary: Rs 18500/- P.M.	Graduation in Computer Application/ IT/ Business Administration / B.Tech. (C.S) or (I.T)/ BCA/ BBA/ BSC- IT/ Graduation with one year diploma/ certificate course in computer science from recognized institute or University. Minimum 1 year of experience in government. Exposure in social sector schemes at National, State and District level and computer knowledge including MS Office, MS Word, MS Power Point, and MS Excel, MS access would be essential. Typing Speed of English (30 WPM) and Hindi (25 WPM) would be essential. Preference will be given to persons who have experience of working in health sector including AYUSH.	Will be intimated through Mobile No/E-mail Id

### IMPORTANT INSTRUCTIONS :

- Application form will be available on website [www.mahendragarh.gov.in](http://www.mahendragarh.gov.in) from day of advertisement published in news papers.
- Please carefully read the selection criteria before filling the application form.
- Application Form will be accepted in the office of District Ayurvedic Officer, Narnaul on all the working days up to 27-02-2024 upto 05:00 PM.
- Unfilled, incomplete and unsigned application forms will be considered as rejected.
- Selection criteria for DPM & Data Entry Operator posts will be followed as per letter no. NAM/PMU/HR/2020-21/33436-458 dated 20-11-2020.
- Date of Test and Interview will be intimated by the Department on Mobile No & E-mail Id provided by the applicant later on.
- Person having criminal case against them, are not eligible to apply for these posts.
- There must be no moral turpitude case pending against the applicant.
- The application must not be involved in any police case, anti-social activity.
- The candidature of candidate will be purely provisional for the post applied for. If it is found that candidate does not full fill any of eligibility criteria or information furnished by him/her is incorrect/false, his/her candidature/appointment/contract is liable to be terminated immediately.

- Full particulars along with contact no., email id, Postal address with pin code, two passport size photo and attested copies of Educational Qualification & Experience should be attached with the application form. The authentic experience with a bank statement showing salary, Salary slip from employer for the period of experience is mandatory from the candidate otherwise experience will not be considered.
- Apprentice training will not be considered as experience for the post of Data entry operator.
- Original documents in support of academic qualifications and work experience shall be required to be produced at the time of interview/document verification.
- If the candidate has done his /her qualification diploma/degree through distance mode/regular mode then the university should be approved from Distance Education Council or joint committee of DEC, UGC and AICTE as the case may be. It will be responsibility of the applicant to produce the proof of approval of his/ her degree/diploma from above mentioned authorities as the case may be. The qualification should be completed before closing date of submission of application. Knowledge of Hindi or Sanskrit up to Matric Standard is mandatory.
- District Ayush Society- Mahendergarh at Narnaul has right to reject any application if found incomplete/having misleading information. District Ayush Society- Mahendergarh at Narnaul has right to cancel any post/written test/interview at any time without specifying any reason and No claim will be entertained in this regard. Any information provided in the application found false or misleading at any stage of recruitment as well as after recruitment, the contract of such candidate will be terminated without giving any further notice and legal action will be done.
- Number of Posts can be increased or decreased by NAM.
- Haryana Government Policies will be followed related to reservation and age. Applicant should bring proof of reserved category in original and self attested copy.
- This post is non -transferrable and the selected candidate will remain posted at the place of appointment.
- Any additional work/placement under NAM can be assigned by appointing authority.
- Contract may not be renewed automatically and District AYUSH Society Mahendergarh at Narnaul has the right to terminate the contract immediately if performance is found unsatisfactory.
- Selected candidate shall not have any claim for regularization of his/her services based on the duties performed under this contract, as he/ she has been engaged for project financed by Government of India having specific tenure.
- No TA/DA will be paid for coming for written test & interview and no separate information will be sent to applicant for interview.
- Application form incomplete/not full filling essential qualification will be rejected and No document will be accepted after last date of submission for application form.
- Last date for submitting of duly filled application form is **27-02-2024 up to 05:00PM** in the office of **District Ayurvedic Officer, Narnaul at Baba Khetanath Govt. Ayurvedic College & Hospital, Neerpur-Behror Road, Patikara (Narnaul)** by hand and Registered/Speed Post only. Application sent through other mode will not be considered. This office will not be responsible for any postal delay.
- For any query you can contact Mob. No 7015996561.

  
 District Ayurvedic Officer -cum -  
 Member Secretary , Governing Body  
 D.A.S. Mahendergarh at Narnaul

# NATIONAL AYUSH MISSION , HARYANA

**Application for the post of** : \_\_\_\_\_

1. Name of the Candidate : \_\_\_\_\_
2. Father's/Husband Name : \_\_\_\_\_
3. Sex (Male/ Female) : \_\_\_\_\_
4. Date of Birth : \_\_\_\_\_  
(DD/MM/YYYY)
5. Age as on 20-09-2023 : Years\_\_\_ Months\_\_\_ Days\_\_\_
6. Category to which belong : \_\_\_\_\_
7. Telephone/ Mobile No. : \_\_\_\_\_
8. E-mail : \_\_\_\_\_
9. Permanent Address : \_\_\_\_\_  
: \_\_\_\_\_  
: \_\_\_\_\_  
: \_\_\_\_\_ PIN CODE \_\_\_\_\_
10. Correspondence Address: \_\_\_\_\_  
: \_\_\_\_\_  
: \_\_\_\_\_ PIN CODE \_\_\_\_\_

Paste Passport Size  
Photo Here

## 10. Educational/Professional Qualifications:

Examination Passed	Board/ University	Year of Passing	Maximum Marks	Marks Obtained	% age of marks	Division	Subject
10 <sup>th</sup>							
10+2/ Vocational/ Intermediate							
Graduation							
Post Graduation							
Any other Course/ Diploma etc							

11. Internship/ Training (if any): Year(s) \_\_\_\_ Month(s) \_\_\_\_ Day(s) \_\_\_\_

Name of Institution/ Organization	Designation	From	To	Total Period

12. Total Experience (if any): Year(s) \_\_\_\_ Month(s) \_\_\_\_ Day(s) \_\_\_\_

Name of Institution/ Organization	Designation	From	To	Pay/ Salary/ Honorarium p.m.	Total Period

13. Details of Document : \_\_\_\_\_  
attached

14. Declaration: I hereby declare that

1. All statement made in this application from are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect, or ineligibility being detected before or after the interview/selection/appointment, my candidature may be cancelled and action can be taken against me by the appropriate authority.
2. I have read the provisions in advertisement carefully and I hereby undertake to abide by them. I fulfill all the conditions of eligibility regarding age limits, educational qualifications etc. prescribed in the advertisement and other relevant rules and instructions.
3. I have never been convicted by criminal court.

Date: \_\_\_\_\_

Place: \_\_\_\_\_

Signature of the Candidate