KAMALA NEHRU COLLEGE
(UNIVERSITY OF DELHI)
AUGUST KRANTI MARG, NEW DELHI-110049
Tel.: 26494881, Fax: 26495964
Website : knc.edu.in

Online applications are invited for the following regular / permanent Non-Teaching posts (subject to approval of Competent Authority) in the pay scale mentioned below with usual allowance permissible under the University rules. The fee for each application is Rs. 1000/- for UR/OBC/EWS candidates and no fee applicable for female/women, SC/ST & PwBD candidates.

DETAIL OF VACANCIES

SN	Name of the Post	No. of Post	Category of Post						Pay Level (as per Pay Matrix)
			UR	SC	ST	OBC	EWS	PwBD Category	
1	Administrative Officer	One	0	0	0	0	0	B,LV	Level 10
2	Senior Personal Assistant	One	1	0	0	0	0	0	Level 7
3	Senior Technical Assistant (Computers)	One	1	0	0	0	0	0	Level 6
4	Junior Assistant	Five	3	0	1	1	0	0	Level 2
5	Library Attendant	Four	3	0	0	0	1	0	Level 1
6	Laboratory Attendant (Psychology)	One	1	0	0	0	0	0	Level 1
7	Laboratory Attendant (Geography))	One	1	0	0	0	0	0	Level 1

HI (Hearing impairment) –PwBD Category, UR-Unreserved, SC-Schedule Caste, ST- Scheduled Tribe, OBC-Other Backward Classes, EWS-Economically Weaker Section, PwBD-Person with Benchmark Disability. B-Blind, LV-Low vision.

For complete details, instructions/general conditions, eligibility criteria Scheme of Exam, Schedule of Exam and application form, please visit the college website www.knc.edu.in. The link for submission of application is **dunt.uod.ac.in**

Last date for receipt of Application Form**: 17.08.2024.**

Any Addendum/corrigendum shall be posted on the college website only. The nature and number of posts are tentative it may be changed if required, at later stage, as per directions of competent authority.

Sd/-
PRINCIPAL
(Officiating)

KAMALA NEHRU COLLEGE
(UNIVERSITYOF DELHI)
August Kranti Marg, New Delhi- 110049.
General Instructions to applicants

1. Before filling up the online application, candidates are advised to carefully go through the Advertisement available on the college website and confirm their eligibility with regard to qualification/experience/age etc., before submitting the application form.

2. A separate application form has to be submitted for each post.

3. Consequent upon adoption of self-certification provisions as required by the Govt. of India, the College shall process the application entirely on the basis of information/documents submitted by the candidates. In case the information/documents are found to be false / incorrect by way of omission or commission, the responsibility and liability shall lie solely with the candidate.

4. All candidates who found apparently eligible based on the details given in the application form will be called for the written test and skill test as the case may be and final checking of records of the applicant will be made only for those candidates, who will qualify the examination.

5. The link for submission of application is **dunt.uod.ac.in. The Online application submission will be activated from 23.07.2024 to 17.08.2024.**

6. All the posts will be filled as per the Recruitment Rules of the University of Delhi. The qualifications and other service conditions shall be such as prescribed by the University of Delhi from time to time.

7. The upper age limit prescribed for direct recruitment shall be relax-able in case of candidates belonging to the Scheduled Castes, Scheduled Tribes, Other Backward Classes (Central List) and Persons with Disabilities etc., in accordance with the orders issued in this behalf from time to time by the Central Government and adopted by the University.

8. The upper age-limit shall also be relax-able up to a maximum of five years or the number of years (in completed years) whichever is less provided they have rendered at least three years regular service in same or allied field in organization(s) under Government Departments/Statutory or Autonomous bodies/Universities/Affiliated or constituent colleges under the University/Public Sector Undertakings.

9. The upper age-limit as prescribed for direct recruits shall not be insisted upon in the case of departmental candidates, provided they have rendered at least three years regular service.

10. The applicants should not cross the upper age-limit on the date of advertisement even after relaxation in upper age-limit as per the rules.

11. Application fee is to be deposited as per details given below

S.N.	Category	Amount
1.	UR/OBC/EWS	1000/-
2.	SC/ST/PwBD and female/Women	No Fee

12. Candidates belonging to SC/ST/OBC/Persons with Disabilities categories should keep ready a self-attested copy of certificate issued by competent authority in the prescribed format as stipulated by Government of India. In case of candidates belonging to OBC category, certificate should specifically contain a clause that candidate does not belong to creamy layer section excluded from the benefits of reservation for Other Backward Classes in Civil post & services under Government of India.

13. Candidates are expected to possess the prescribed educational qualification and experience before filling up the online application forms or as on date.

14. Candidates serving in Government/Public Sector Undertakings (including Boards)/Autonomous bodies/Universities/Colleges are required to send their applications through proper channel.

15. Canvassing in any form will be treated as disqualification.

16. Applications which do not meet the criteria given in the advertisement / or incomplete applications are liable to be summarily rejected.

17. Candidates should not furnish any particulars that are false, tampered, fabricated or suppress any material/information while submitting the application are self-Certified copies/testimonials.

18. The numbers of posts advertised may vary, and the College reserves the right not to fill up some or all the posts advertised, if the circumstances so warrant.

19. Fees once paid shall not be refunded under any circumstances.

20. The College reserved the right to withdraw any advertised post(s) at any time without giving any reason. Any consequential vacancies arising at the time of may also be filled up from the available candidates.

21. The College shall not be responsible for any delay/loss due to technical reasons.

22. All candidates should have fulfilled the minimum eligibility on the date of advertisement.

23. Candidates called for written test & skill test shall do so at their own expenses. No TA/DA shall be paid.

24. Certificates for candidates belonging to SC/ST/OBC/PwBD issued by the Competent Authority will be accepted.

25. There will be reservation of 4% for Persons with Disability Candidates.

26. Candidates already working are required to upload "No Objection Certificate" along with application.

27. Applications, received after the stipulated time, will not be entertained under any circumstances.

28. The college shall verify the antecedents or documents submitted by the Candidate at the time of document verification for appointment during the tenure of the service. In case, it is detected that the documents submitted by the candidate are false or the candidate has suppressed relevant information, then his/her services shall be terminated without prejudice to any other action initiated by the college.

29. The last date for filling up of online application is 17.08.2024, thereafter link of online application will be de-activated,

Eligibility, scheme of exams of the above posts are as per latest Delhi University Recruitment Rules 2020 (updated on 10.15.2022) uploaded on the Delhi University Website under RULES & POLICIES > Rules for Non-Teaching Employees > Recruitment Rules (Non-Teaching Employees) 2020 (Uploaded on 10.05.2022) https://www.du.ac.in/uploads/new-web/10052022_RR.pdf