

OFFICE OF THE DISTRICT SESSIONS JUDGE, PANCHKULA  
NOTICE OF PUBLIC EMPLOYMENT

Applications are invited from eligible candidates to fill-up one post of Peon purely on temporary basis likely to be regular by way of direct recruitment.

Sr. No.	Name of Post	Total Number of vacancy = 01								Pay Scale
		General	Scheduled Caste ("SC") of Haryana	Backward Class-A (BC-A) of Haryana	Backward Class-B (BC-B) of Haryana	Ex-Service men (ESM) (General) of Haryana	Ex-Servicemen (ESM) ("SC") of Haryana	Ex-Servicemen (ESM) (BC-A) of Haryana	Persons with Benchmark Disabilities (PwBD of Haryana)	
1.	Peon	01	-	-	-	-	-	-	-	DL-16900-53500, plus other usual allowances

Note: The number of vacancies may increase or decrease due to creation or withdrawal of Courts, retirements, promotions, adjustment of surplus staff or otherwise, during the selection process. No intimation in this regard will be issued separately.

The selection for the aforesaid posts shall be made strictly in accordance with amended Rule 7 of the Haryana Subordinate Courts Establishment (Recruitment and General Conditions of Service) Rules, 1997.

1. As per Rule 7 (xii) *ibid*, essential qualification for the post is :

The applicant should have passed middle standard examination and should have knowledge of Hindi/Punjabi. The applicant should fulfill the condition of qualification on the last date of receipt of application.

2. **Age Limit:**

No person shall be recruited to the service if he/she is less than 18 years or is more than 42 years of age as on **29.01.2025** provided that relaxation in upper age limit is admissible to the reserved categories as per instructions of the Hon'ble High Court of Punjab and Haryana at Chandigarh and/or Haryana Government.

3. **Reservation:**

The benefit of reservation is admissible only to bonafide domiciles/residents of State of Haryana, as per Government of Haryana letter No.22/67/81-3GS III dated 15.07.1985

4. **Late Date:**



The last date for receipt of the applications by post or by hand in the office of undersigned i.e. "The District & Sessions Judge, Panchkula is **29.01.2025 upto 05:00 PM.** Applications received thereafter shall be straightway rejected without any further correspondence. Delay on the part of postal or other authorities shall be no ground for

entertaining the applications received after due date. Applications received through e-mail would not be entertained/accepted in any manner.

5. Candidates working in the Government Department, Semi-Govt. Department, any Government Corporation /Board/Institution are required to apply through proper channel.
6. Application Form can be downloaded from the website of District Courts, Panchkula i.e. [panchkula.dcourts.gov.in](http://panchkula.dcourts.gov.in) Candidates are advised to visit the website regularly after **14.01.2025** for further updates related to process of recruitment.
7. One latest passport size coloured photograph self-attested must be affixed on the application form in the given space and self attested photocopies of the educational documents and certificates regarding category (caste), experience etc. must be attached with the application form. The candidates are required to bring their original testimonials and proof of identity at the time of interview/reporting time.
8. The applicants should disclose all their educational qualifications and other declaration/certificate in the application form. Non-disclosure thereof may disqualify the concerned candidate for appointment and may also render him/her liable for prosecution under relevant provisions of law.
9. Incomplete applications or applications received without requisite documents shall be rejected straightway without assigning any reason whatsoever. No correspondence, whatsoever shall be entertained in respect of incomplete applications or those which are refused by this office for receipt after expiry of the last date i.e. **29.01.2025**. However, rejection list would be uploaded on the website of this office.
10. The applicants who fulfill the above said requirements for the above-said post will have to appear for interview in the Judicial Court Complex, Panchkula in sequence of Alphabets of their names mentioned against the date and time given below:-

Date	Day	Reporting Time at Supdt. Office	Time of the Interview	Alphabets
10.02.2025	Monday	11:00 AM	02:00 PM	A, B, C, D, E, F
11.02.2025	Tuesday	11:00 AM	02:00 PM	G, H, I, J, K, L
13.02.2025	Thursday	11:00 AM	02:00 PM	M, N, O, P, Q
14.02.2025	Friday	11:00 AM	02:00 PM	R, T, U, V
17.02.2025	Monday	11:00 AM	02:00 PM	S, W, X, Y, Z
18.02.2025	Tuesday	11:00 AM	02:00 PM	Candidates sponsored by Employment Exchange.

11. If all the candidates in the above stated sequence are not interviewed on the date fixed due to large number of candidates or otherwise, the interview of remaining candidates will be conducted on such day as to be fixed by the Selection Committee.
12. The decision of the Selection Committee in all matters relating to acceptance or rejection of an application, eligibility/suitability of the applicants, mode/criteria for selection etc. shall be final and binding on the applicants.
13. List of eligible candidates showing the roll numbers will be uploaded on the website of District Courts, Panchkula well before commencement of the interview, however, no separate call letters for interview will be sent/issued to the eligible candidates.
14. No TA/DA shall be paid to the candidates for appearing in the interview.

  
District & Sessions Judge,  
Panchkula. 

**APPLICATION FORM FOR THE POST OF PEON IN SESSIONS  
DIVISION PANCHKULA**

Affix Latest passport  
size colored  
photograph of the  
candidate self-attested

To  
The District & Sessions Judge,  
Panchkula.

**Subject:- Application for the post of Peon.**

Name of Candidate	: _____				
Father's / Husband's Name	: _____				
Date of Birth	: _____				
Age as on 29.01.2025	: _____				
Gender(Male/Female)	: _____				
Nationality	: _____				
Permanent Address	: _____ _____				
Correspondence Address	: _____ _____				
Category (caste)	: _____				
Academic Qualification	: _____				
Examination /Degree	Board/ University	Year of passing	Divn/Class	%age of Marks	Grade Point
8 <sup>th</sup> /Middle					
10 <sup>th</sup> /Matric					
10+2					
Graduation					
Other qualifications, if any.					
Experience (if any)	: _____				
Contact/Mobile Number	: _____				
E-mail I.D. (if any)	: _____				

**Note:-Attach self-attested photocopy of all relevant documents.**

I, \_\_\_\_\_ son/daughter/wife of Shri. \_\_\_\_\_, hereby declare that the information given above and in the attached documents are true and correct to the best of my knowledge and belief and nothing has been concealed therein. I understand that if the information given by me is found false/not true, I may be prosecuted under the relevant provisions of law.

Date: \_\_\_\_\_

Place: \_\_\_\_\_

**(Signature of Candidate)**