**OFFICE OF THE PRINCIPAL CHIEF COMMISSIONER**
**CGST & CENTRAL EXCISE, GST BHAVAN,**
**115, MAHARSHI KARVE ROAD**
**OPP .CHURCHGATE STATION,**
**MUMBAI -400 020.**

**RECRUITMENT OF MERITORIOUS SPORTS PERSONS IN THE CADRE OF HAWALDAR IN CGST & CENTRAL EXCISE, MUMBAI ZONE**

The Principal Chief Commissioner of CGST & Central Excise, Mumbai Zone invites applications from meritorious sportspersons for appointment as Hawaldar. Before making an application, the applicants are required to go through the detailed guidelines, eligibility criteria, vacancy position, other conditions and instructions for the direct recruitment given below to ascertain their eligibility for the post.

2. **IMPORTANT DATES.**

| Schedule of activity | Date |
|---|---|
| Date of Notification | 05.07.2025 |
| Last date of submission of the application | 31.07.2025 |

3. **VACANCY POSITION:**

| Sl. No | Name of the post | No of vacancies | Pay Level in 7th CPC Pay Matrix |
|---|---|---|---|
| 1 | Hawaldar | 15 * | Level 1 (Rs.18,000-56,900) |

3. (a).To extend fair opportunity to sportspersons from all the above games/sports, the total recruitment in each game/sport will not be more than 20% (3 posts) of the total number of vacancies being advertised in Hawaldar post. However, the Pr. Chief Commissioner, PCCO, CGST & C. CX, Mumbai may, at his discretion, increase or decrease the number of posts for any particular game/sport.

3. (b) If the number of the qualified candidates exceeds the number of vacancies in each game/sport, proper field trials will be conducted as specified date and time which will be communicated to the qualified candidates.

4. **SELECTION CRITERIA:** The meritorious sportspersons will be considered for appointment based on the following criteria.

4.1 **Order of preference**: Meritorious sportspersons will be selected as per the order of preference contained in the Department of Personnel & Training (DoPT) OM No.14034/1/95-EStt. (D) dated 03.10.2013 and as amended under DOPT's O M issued under F.No 14034/1/202-Pers.Policy(D) Pt vol.II (C.No.3164784) dated 04.03.2024 as mentioned in the instruction issued by the DoPT in this regard is as under.

Sportsmen who have represented a State or Country in the National or International competition; or Medal winners in Junior National Championships; or Medal winners in Khelo India Youth Games (age category above 18 years); or Khelo India Winter Games; or Medal winner in School Games Federation of India (SGFI) in any of the games/sports mentioned in these instructions.

For Chess: Grand master (GM) Title, International master (IM) Title, Chess Olympiad. IM/GM title should be in Open Category like Women Grandmaster (WGM) etc. While National Open Chess Championship is treated as National Championships, the medal winning performance in National Team Chess Championship will also be considered for recruitment.

(a) First preference to those candidates who have represented the country in an International Competition with the clearance of the Department of Youth Affairs and Sports.

(b) Next preference will be given to those who have represented a State/U.T. in the Senior or Junior level national Championships organized by the National Sports Federations recognized by Department of Youth Affairs & Sports or National Games organized by Indian Olympics Association and have won medals or positions upto 3rd place. Between the candidates participating in Senior and Junior National Championships/games, the candidates having participated and won medal in Senior National Championship should be given preference.

(c) Next preference will be given to those, who have represented a University in an Inter-University competition conducted by Association of Indian Universities/Inter University Sports Board and have won medals or positions up to 3rd place in final.

(d) Next preference will be given to those, who have represented a State/UT in Khelo India Youth Games (age category above 18 years) or Khelo India Winter Games or Khelo India Para Games conducted with authorization of Department of Sports, Ministry of Youth Affairs and Sports and have won medals or positions up to 3rd place in finals

(e) Next preference will be given to those who have represented the State Schools in the National sports/games for Schools conducted by the All-India School Games Federation and have won medals or positions up to 3rd place.

(f) Next preference will be given to those who represented a State/Union Territory/University/State Schools Teams at the level mentioned in categories (b) to (e) but could not win a medal or position, in the same order of preference.

Note 1: *In the event of tie those who have secured a higher position or won more than one medal will be given the preference*.

Note 2: *Participation in individual and team event/item will be given the same preference.*

Note 3: *No preference will be given for winning more than one medal/position.*

Note 4: *In case of any doubt about the status of a tournament, the matter will be decided by the Department of Personnel & Training in consultation with Department of Sports and Youth Affairs*.

In view of the above, post of Hawaldar under sports quota recruitment, this office needs skilled and actively involved in sports for last 05 years and eligibility of the candidates who can apply for the said post is mentioned below -

1. Only those players who have represented India/Nationals/State/University of Junior/Youth State/Sports Game for Schools/Khelo India at present or have represented the same for the past 05 years, 2020-21, 2021-22, 2022-23, 2023-2024 and 2024-25, needs to apply.

2. The eligibility of the candidates will be considered by sportspeople in the championships / tournaments held on 01.01.2020 or afterward only, and the sportsperson should be a current active player. For this purpose, the concluding day of the championships / tournaments will be taken into account. Performance in earlier championships / tournaments i.e. before 01.01.2020 will not be taken into consideration.

3. Eligible candidates will be called for the above-said practical/field tests. The date and venue for tests will be intimated to the eligible candidates in due course.

6. **List of sports which qualify for appointment of meritorious sportspersons.**

| Sl.No. | Name of Sport | Sl.No. | Name of Sport |
|---|---|---|---|
| 1. | Archery | 34. | Mallakhamb |
| 2. | Athletics | 35. | Motor Sports |
| 3. | Atya – Patya | 36. | Net Ball |
| 4. | Badminton | 37. | Para Sports<br>(for sports discipline included in para Olympics and Para Asian Games) |
| 5. | Ball-Badminton | 38. | Pencak Silat |
| 6. | Baseball | 39. | Polo |
| 7. | BasketBall | 40. | Powerlifting |
| 8. | Billiards & Snookers | 41. | Shooting |
| 9. | Body-Building | 42. | Shooting Ball |
| 10. | Boxing | 43. | Roll Ball |
| 11. | Bridge | 44. | Roller Skating |
| 12. | Carrom | 45. | Rowing |
| 13. | Chess | 46. | Rugby |
| 14. | Cricket | 47. | Sepak Takraw |
| 15. | Cycling | 48. | Soft Ball |
| 16. | Cycle Polo | 49. | Soft Tennis |
| 17. | Deaf Sports | 50. | Squash |
| 18. | Equestrian | 51. | Swimming |
| 19. | Fencing | 52. | Table Tennis |
| 20. | Football | 53. | Taekwondo |
| 21. | Golf | 54. | Tenni-Koit |
| 22. | Gymnastics | 55. | Tennis |
| 23. | Handball | 56. | Tenpin Bowling |
| 24. | Hockey | 57. | Triathlon |
| 25. | Ice-Hockey | 58. | Tug-of-war |
| 26. | Ice-Skating | 59. | Volleyball |
| 27. | Ice-Skiing | 60. | Weightlifting |
| 28. | Judo | 61. | Wushu |
| 29. | Kabaddi | 62. | Wrestling |
| 30. | Karate | 63. | Yachting |
| 31. | Kayaking & Canoeing | 64. | Tennis Ball Cricket |
| 32. | Kho – Kho | 65. | Yogasana |
| 33. | Kudo | | |

7. **List of authorities competent to award certificates on eligibility for recruitment of sportspersons**

| S.No. | Competition | Authority awarding Certificate | Form in which certificate is to be awarded |
|---|---|---|---|
| 1. | International Competition | Secretary of the National Federation of the Game concerned. | 1 |

| | | | |
|---|---|---|---|
| 2 | National Competition | Secretary of the National Federation or Secretary of the State Association of the Game concerned. | 2 |
| 3 | Inter-University Tournaments | Dean of Sports or other officer in overall charge of sports of the University concerned. | 3 |
| 4 | National/Sports/ Games for Schools | Director or Additional/Joint or Deputy Director in overall charge of sports/games for Schools in the Directorate of Public Instructions/Education of the State. | 4 |
| 5 | Khelo India University Games! Khelo India Youth Games! Khelo India Winter Games/Khelo India Para Games | Officer designated/Officer in charge from Sports Authority of India (SAI) for Khelo India University! Khelo India Youth Games! Khelo India Winter Games/Khelo India Para Games. | 5 |

8. ELIGIBILITY:

8.1 Nationality/Citizenship: The candidate must be a citizen of India.

8.2 Age Limit

| Sl No | Name of the Post | Age as on 31st July 2025 the closing date receipt of application. |
|---|---|---|
| 1 | Hawaldar | Between 18-27 years. |

8.3 Relaxation of age: He/she must have been born not earlier than 01.08.1998 and not later than 31.07.2007 (relaxable upto 3 years for OBC candidate and 5 years in case of SC/ST candidates. For exceptional achievements in sports/game and those candidates who fulfil all other eligibility conditions with necessary certificates, age will be relaxable upto 5 years and 10 years in case of SC/ST candidates sarkariform.org).

Note: This relaxation will be admissible only to those sportspersons who satisfy all other eligibility conditions related to education and sports qualifications, and furnish a certificate in the prescribed form, from the authority prescribed in this instruction.

8.4 Essential Education Qualifications:

| Sl No | Name of the Post | Essential Education Qualifications |
|---|---|---|
| 1 | Hawaldar | Matriculate or Equivalent pass |

8.5 Details of disabilities for PwBD disabilities, functional classification and Physical requirement for the post of Hawaldar for PwBD candidates as specified below: -

| Functional Requirement | Suitable Category of Benchmark Disability |
|---|---|
| S, ST, W, BN, KC, L, SE, MF, RW, H, C | (a) HH<br>(b) OA, OL, OAL, LC, AAV<br>(c) Multiple disabilities involving (a) and (b) above. |

9. **How to apply.**

a) The applicant has to go through the notification, instructions to candidates, vacancy positions, etc. carefully before filling up the application form.

b) The willing and eligible candidates should submit their applications by ordinary post/registered post/courier post addressed to the Joint Commissioner (CCA), CGST & Central Excise, GST Bhavan,115, M K Road, Churchgate, Mumbai-400020 from the date of publishing of this advertisement till the last date of submission i.e. 31st July 2025.

c) All the relevant/necessary documents should also be attached along with the application form.

d) Candidates seeking relaxation benefits must ensure that they are entitled to such relaxation as per the eligibility prescribed in the notification and furnish relevant documents.

e) The format of certificates and competent authorities for issuing the certificates of achievements are as referred to in point 7 above. The certificates of sports achievements submitted in any other form, or from authorities not competent to issue the same, will be ignored.

f) Sportspersons who are already employed in Central Government or State Government departments/organizations or PSUs should furnish an NOC from the present employer.

g) The applicant should attach self-attested copies of the following certificates along with the application form as per requirements:

a. Matriculation/SSC or equivalent certificate/Birth certificate/Aadhar Card/Passport for proof of age.

b. Educational qualification certificates.

c. Caste/Community certificate (in support of claim)

d. Sports/Games certificates.

e. Certificates on eligibility for recruitment of sportsperson (Annexure A in form 1,2,3,4 and 5 as applicable)

f. Certificate of PwBD (Persons with Benchmark Disabilities), if applicable.

g. NOC from the present employer

h. Copy of Aadhar card

i. Copy of recent passport –size photograph.

10. **Instructions to the applicant.**

a. Failure to comply with the instructions/conditions prescribed in the notification will result in the rejection of the application and no intimation will be served. No communication in this regard will be entertained.

b. In the event of any tie or in any other case, the decision of Principal Chief Commissioner, CGST & Central Excise, Mumbai Zone shall be final.

c. In the event of any clarification/issues with respect to filing of application, the candidate may visit GST Bhavan, Churchgate, Mumbai- 400020 on any working day between 3pm to 4pm.

d. Any form of canvassing by any candidate will render his/her candidature liable to be rejected summarily at any stage of recruitment process.

e. The Principal Chief Commissioner may cancel the recruitment process at any stage without assigning any reason.

f. In case of any discrepancy regarding the wordings in the advertisement, the English version of the advertisement will prevail over the version in other language.

g. On appointment, the candidate will be posted within the jurisdiction of Pr. Chief Commissioner of CGST & C. Excise, Mumbai Zone.

h. The selected candidates will be on probation for 2 years or such period as extent instructions of Government of India.

i. The selected candidates should produce relevant original certificates at the time when they are called for.

j. Medical fitness of the candidates will be ascertained by the O/o Principal Chief Commissioner, Mumbai Zone before their formal appointment.

k**. Physical Standards.**

**Male candidates: -** Height 157.5 Cms (Relaxable by 5 Cms in the case of Garhwalis, Assamese, Gorkhas and member of the Schedule Tribes) Chest: 81 Cms (fully expanded with minimum expansion of 5 Cms)
**Physical Test:** Walking 1600 meters in 15 minutes and cycling 8 Kms in 30 minutes

**Female candidates: -** Height 152 Cms (Relaxable by 2.5 Cms in the case of Garhwalis, Assamese, Gorkhas and member of the Schedule Tribes) weight 48kgs (relaxed by 2kgs in the case of Garhwalis, Assamese, Gorkhas and member of the Schedule Tribes).

**Physical Test:** Walking 1000 meters in 20 minutes and cycling 3 Kms in 25 minutes
l. The candidate should be clear in all the Doping tests done by the World Anti-Doping Agency (WADA)/National anti-doping agency (NADA) or any other relevant authorities. Further, there should be no ongoing investigation against the candidate regarding doping or using unfair means to compete or win in any sporting event. A declaration to this effect must be given by the candidate.

m. The appointment of the candidates will be subject to clearance received in this regard from the Police authorities of their current place of residence after verification.

n. No travelling allowance will be paid to the selected candidates for their journey to Mumbai for joining the department after the selection.

o. If at any stage during or after the recruitment process, the candidates is found to have furnished any wrong information, statement or declaration or falsified/misrepresented any facts, his/her candidature/appointment will be liable for cancellation.

**DETAILS OF NOTIFICATION INCLUDING PROFORMA APPLICATION AND CERTIFICATE**
**This can be downloaded from the website of Central Board of Indirect Taxes and Customs.**
https://linktr.ee/ccucexmum1, https://www.cbic.gov.in

Rehtabjagir
Joint Commissioner (CCA)
CGST & Central Excise
Mumbai Zone