

Department of Hematology
Postgraduate Institute of Medical Education and Research, Chandigarh

PGI/Haemat/25/2259 Date: 23.10.2025

Vacancy Advertisement

Applications are invited for the post of **Data Entry Operator (Grade A)** for a ICMR project “**ICMR-National Hospital based Registry on Venous Thromboembolic Disorders (i-RegVED)**” in the Dept. of Hematology, PGIMER, Chandigarh, as per details provided below:

Nature of post	Contractual
No. of posts	01
Duration	Up to 24th March 2026, with the possibility of extension depending on project continuation.
Essential Qualifications	1. 12 th standard pass in science stream with minimum 2-year experience of handling MS office, computer software's and data analysis 2. A speed test of not less than 10000 key depressions per hour through speed test on computer
Desirable qualifications	Minimum 1-year experience in a hospital setting
Upper age limit	25 years (5-year relaxation in case of SC/ST/OBC (non-creamy)/PWD candidates)
Salary/Stipend	₹17,900/- per month (Consolidated)
Last date of submission	29th October 2025, up to 2:00 PM

Applications process:

- Interested candidate should **submit their form along with filled Annexure-1(attached)** on the following link on or before **29th October 2025, till 2:00PM** Link for application: <https://forms.gle/Nv9hMHPRNxcC5SNFA>
- Any application received after the expiry of vacancy notice will not be entertained.
- In case link does not work please contact pgimervte@gmail.com
- Only the shortlisted candidates meeting eligibility criteria will be informed by return email by 29th October 2025, till 5:00PM**
- An interview will be conducted (physical) **on 31st October 2025** at the office of undersigned at **10:30 AM** (Room 544 or Seminar Room, department of Hematology, Fifth Floor, Research A-block, PGIMER, Chandigarh-160012). In case the number of eligible candidate number exceeds 10, then a screening test and typing test will be held prior to the interview on the same day. **No TA/DA will be provided.**
- The post is purely temporary. Employment will automatically terminate upon completion/termination of project and there is no liability for permanent employment on PGIMER Chandigarh or Principal Investigator or funding agency.


डॉ. नरेंद्र कुमार | Dr. Narender Kumar
(Principal Investigator)
प्रोफेसर | Professor
रुधिर विज्ञान विभाग | Dept. of Hematology
पीजीआईएमईआर, चण्डीगढ़ | PGIMER, Chandigarh

Copy to:

- PGI website in charge (please display till **29th October 2025** in the vacancies section).
- Major notice boards.

- Annexure-1

Brief Biodata

Attach your recent
Passport size photo.

Photograph

1. Name:
2. Age/Gender:
3. Mother's/Father's name:
4. Date of Birth:
5. Category (Gen/OBC/SC/ST/Other):
6. Corresponding address:

7. E mail:
8. Mobile No(s):
9. Academic Qualifications (Matriculation, Senior secondary, Graduation, Postgraduation):

S No.	Qualification	Year of passing	Marks (%)	School name/Institute/University/State
1.				
2.				
3.				
4.				

10. Work experience:

S No.	Post (Designation)	Organization	Duration	Nature of work

11. References (Name, designation with email and mobile no.):

1.	2.
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