

District Health and Family Welfare Society
O/o Civil Surgeon, A- Block, 5th Floor
Sector-6, Panchkula
Ph. No. 0172-2573907

ADVERTISEMENT

Applications are invited from eligible candidates to fill the following posts in District Panchkula under Haryana State AIDS Control Programme. Posts are purely on contract basis for a fixed period initially upto 31.03.2026 (extendable, subject to further administrative approval and performance).

Application form (Annexure-A) completed in all respect along with photocopy of all essential qualification certificates and relevant documents (attested/self attested) must be submitted through Registered post/By hand to "District Health and Family Welfare Society, O/o, Civil Surgeon, A- Block, 5th Floor, Sector-06, Panchkula" before the closing date i.e. 27th February, 2026 by 04:00 PM in case of the closing date is declared as a holiday the next working day will be considered as closing date. After that, no application forms/documents will be accepted and no separate correspondence in this regard will be entertained by this office. This office will not be responsible for any postal delay. Candidates are also advised to visit the web site of NHM Haryana i.e. www.nhmharyana.gov.in and website of Health Department, Haryana i.e. haryanahealth.gov.in regularly for any corrigendum/notice/updates/result etc.

Incomplete application forms shall be rejected. Candidates are also advised to read the instructions carefully before applying for the post.

Sr. No.	Name of the Post	No. of Posts & Category	Essential Qualification and Essential Experience	Age Limit As per Haryana Govt. Policy	Consolidated Salary (Per Month)
1.	OST Counselor	UR-1	<p>Graduate degree holder in Psychology/ Social Work/ Sociology/ Anthropology/ Human Development/ Nursing with 3 years of experience in counseling/educating under National Health Programme.</p> <p>Or</p> <p>Post Graduate in Psychology/Social Work/Sociology/Anthropology/Human Development/ Nursing indiannewjobs.com</p> <p>If Candidates is a person living with HIV/AIDS (PLHIV)</p> <p>Graduate degree holder in Psychology/Social Work/ Sociology/ Anthropology/Human Development/ Nursing with 1-year of experience in Counseling/Educating under the National Health Programmes.</p> <p>Desirable: Experience of working under the National AIDS and STD Control Programme (NACP) facility or community settings.</p> <p>Knowledge and Skill:- The candidate should be computer literate with working knowledge of MS office,</p>	18-42 Years	Rs. 21000/-

			usage of internet and electronic mail. Familiarity with government health policies and related programmes. Ability to work in teams and flexible way of working as per the need of programme.		
2.	Lab Technician, ART	UR-1	<p>B.Sc in Medical Laboratory Technology (BMLT) or BMLS.</p> <p>Diploma in Medical Laboratory Technology (DMLT) or DMLS with the course duration of at least 2 years recognized by UGC/ State Government/ Central Government.</p> <p>Desirable: Community candidates from HIV infected and affected as well as key communities. Engagement with key population and affected communities at field level.</p> <p>Essential Experience:- One year experience for BSC in MLT (BMLT) or BLMS and two year experience for DMLT or DMLS.</p>	18-42 Years	Rs. 21000/-
3.	Pharmacist, ART	UR-1	<p>Bachelor degree in Pharmacy from a recognized institute.</p> <p>Or</p> <p>Diploma in Pharmacy.</p> <p>The candidate should be registered in State Pharmacy Council.</p> <p>Desirable:- Community candidates from HIV infected and affected as well as key communities.</p> <p>Essential Experience:- 3 years of experience for diploma holders. Good working knowledge of MS office.</p>	18-42 Years	Rs.21000/-
4.	ART Care Coordinator	UR-1	<p>PLHIV, with 10+2 Pass.</p> <p>Desirable:- Working knowledge of computer, usage of internet and electronic mail.</p> <p>Essential Experience:- Working knowledge of English and local language.</p> <p>typingclub.in</p>	18-42 Years	Rs.18000/-
5.	ICTC Counsellor, Barwala	UR-1	<p>Graduate degree holder in Psychology/ Social Work/ Sociology/ Anthropology/ Human Development/ Nursing with 3 years of experience in counseling/ educating under National Health Programme.</p> <p>Or</p> <p>Post Graduate in Psychology/Social Work/Sociology/Anthropology/Human</p>	18-42 Years	Rs.21000/-

			<p>Development/ Nursing</p> <p>If Candidates is a person living with HIV/AIDS (PLHIV)</p> <p>Graduate degree holder Psychology/Social Work/ Sociology/ Anthropology/ Human Development/ Nursing with 1-year experience in Counseling/Educating under National Health Programmes.</p> <p>Desirable: Experience of working under the National AIDS and STD Control Programme (NACP) facility or community settings.</p> <p>Knowledge and Skill:- The candidate should be computer literate with working knowledge of MS office, usage of internet and electronic mail. Familiarity with government health policies and related programmes. Ability to work in teams and flexible way of working as per the need of programme.</p>		
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Note:-

- (I) Those candidates who have already applied in response to earlier Advertisement No. AIDS/PKL/24/79-80 dated 02.07.2024, are advised to apply afresh.
- (II) It is further clarified that these posts are not covered under National Health Mission Haryana.
- (III) Candidates who wish to apply for more than one post, shall submit separate application form for each post.

Important Instructions for candidates:-

1. Applicants should have passed Hindi/Sanskrit up to Matric.
2. The remuneration is consolidated and no other allowance is admissible.
3. Any instructions issued by Haryana State AIDS Control Society, Haryana from time to time will be followed.
4. The first three months of appointment will be the probation period during which the work and conduct will be assessed and in case of unsatisfactory performance, the contract shall be terminated by the appointing authority without assigning any reason.
5. The service conditions shall be governed according to National AIDS Control Organization (NACO), MOHFW, Govt. of India Guidelines issued from time to time.
6. Post is district specific and non-transferable.
7. Civil Surgeon, Panchkula can assign duty at any other place besides place of posting within the district in public interest.
8. The selection is subject to the candidates proving their medical fitness and verification of their character and antecedents.
9. Age relaxation will be given to the categories as per Haryana Govt. policy.
10. Post of reserve category (Wherever applicable) will be filled up as per Haryana Govt. Reservation Policy.
11. NHM Selection criteria (Annexure-B) issued vide memo no. NHM/Admin/HRC-1/2025/4306-26 dated 06.05.2025 shall be followed for recruitment. It is clarified that no written test/Interview shall be conducted for the recruitment of above said posts under AIDS Control Programme at district level.
12. Private practice during and after duty time and on holidays is strictly prohibited.

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13. A candidate must be in good mental and physical health and free from any physical defect, which is likely to interfere with the efficient performance of the duties required for the post. The appointment shall be subjected to their being declared medically fit as per medical fitness standards followed by the Health Department.
14. The candidates are required to attach the attested/self attested legible copies of following qualification certificates and other relevant documents along with the Application form:-
- I. Valid Document as a proof for Date of Birth (10th certificate/Birth certificate).
 - II. Degree Certificate of requisite qualification.
 - III. PG Degree/Diploma qualification certificate as required.
 - IV. Mark sheet of each year/Semester.
 - V. Registered as Medical Practitioner with Medical Council of India or any other State Medical Council of Indian Union.
 - VI. Post qualification relevant work experience in same field (if any) shall be as per NHM Selection criteria (Annexure-A). It is clarified that the period of experience rendered by a candidate on part time basis shall not be counted while calculating the valid experience.
 - VII. Two latest passport size colored photographs.
 - VIII. Candidate claiming reservation should submit the copy of latest reserve category certificate issued by the competent authority as per the latest Govt. instructions.
 - IX. Self attested/attested copies of any of the three documents mentioned below as residential proof.
 - a. Passport
 - b. Voter ID Card
 - c. Ration Card with Address
 - d. Caste and Domicile Certificate with address and the photo issued by State Govt.
 - e. Parivar Pehchan Patra
 - f. Electricity Bill (not older than last three months)
15. The candidates should:
- (I) Mark page numbers on the top at right hand side corner of each page and mention the total number of pages in the Application Form.
 - (II) Sign all the pages of the Application Form, certificates and documents.
16. Candidates applying for a post must ensure that they fulfill all the eligibility conditions as on the previous day of closing date. Ineligible candidates not need to apply.
17. List of provisionally shortlisted eligible candidates will be uploaded on web site i.e. nhmharyana.gov.in and haryanahealth.gov.in after scrutiny of applications. Candidates are advised to visit the web sites regularly for any corrigendum/notice/ updates/result etc. As no separate call letter/communication in hard copy will be sent to the provisionally eligible candidates on their correspondence addresses.
18. The application shall be subjected to subsequent scrutiny and can be rejected at any point of time if found incomplete/wrong/not fulfilling the eligibility criteria etc. No correspondence in this regard shall be entertained.
19. Selected candidate shall not have any claim for regularization of his/her services based on the duties performed under this contract, as he/she has been engaged for project financed by Govt. of India having specific tenure.
20. No person, who has been dismissed from the Mission under any State or at National level or from the service of the Government of India or any State Government or a local authority, a corporation or institute, shall be eligible for appointment to any post. No court case/Police enquiry/FIR etc. should be pending against the applicant and he/she should not be convicted by any court. "Selected Candidates shall submit the declaration regarding the same on legal stamp paper duly notarized".
21. Any instructions issued by Health Department, Haryana from time to time will be followed.
22. No TA/DA shall be paid for recruitment process.
23. Number of posts can be increased or decreased.
24. Documents verification of shortlisted candidates will be done by this office. If any candidate is found with false documents at the time of appointment or later stage, his/her appointment/recruitment will be cancelled/terminated immediately without

- serving any notice and suitable action shall be taken against him/her as per rules/laws.
25. The candidature shall be provisional and will be subject to verification of eligibility conditions with reference to original documents. Screening and selection will be based on the details provided by the candidate. Hence, it is necessary that applicants should furnish accurate, full and correct information in the application form.

This office reserves the right to cancel the whole recruitment process at any time at any stage without assigning the reason to candidate.


Civil Surgeon cum Chairman, Executive Committee
District Health and Family Welfare Society,
Panchkula

SELECTION CRITERIA AND SELECTION COMMITTEE

Table-A

Sr. No.	Existing Components	Weightage	Marking Pattern
1	Essential basic qualifications	30	30xPercentage 100
2	<ul style="list-style-type: none"> Post qualification relevant work experience in same field in any State Govt./Semi Govt./UT/any Govt. Board/Corporation/NHM /SACS shall be considered. <p style="text-align: center;">OR</p> <ul style="list-style-type: none"> Post Qualification relevant work experience in same field in private hospitals/Labs, which are JSI/NABH/NABL accredited /ISO certified and any other nationally accredited Health Institution only will be considered/admissible at par with Govt. Facilities 	10	02 marks for each completed year (maximum 10 marks)
3	<p>Local area Weightage = 10</p> <p>Weightage of marks (for Haryana applicants): 10 marks for the candidate be a bonafide resident of Haryana (Haryana resident certificate/Domicile)</p> <p>Weightage of marks for "out of the State applicants": Zero(O) marks</p>	10	
	Total Marks	50	

- Applicant must be permanent resident of Haryana (Bonafide domicile certificate from executive magistrate should be furnished).
- Applicant should have passed Hindi/ Sanskrit up to Matric.
- Age as per Haryana Govt. policy.
- These posts are district specific and non transferable.
- The reservation policy of Govt. of Haryana will be enforced (these posts are district specific, so all district authorities are hereby directed to ensure to fill the backlog of reservation policy as per Haryana Govt. and as per the total sanctioned posts in different categories in district).




- Waiting list of three candidates per post will be kept so that post need not to be re-advertised again & again and posts may not remain vacant. This waiting list will be valid for one year.

✓ Selection Committee

- Deputy Commissioner of the District
- Civil Surgeon of the District
- Deputy Civil Surgeon cum Nodal Officer AIDS
- PMO/MS/SMO Incharge of Institute concerned
- One representative from Haryana SACS

✓ Table-B- Checklist for acceptable documents as proof of address for general public is as under:-

Sr. No.	List of documents for proof of address (residential proof)
1	Passport
2	Voter ID Card
3	Ration card with address
4	Cast and Domicile certificate with address and the photo issued by State Govt.
5	Parivar Pehchan Patra
6	Electricity Bill (not older than last three months)

Note- Any of the above three documents (sr. no. 1 to 6) be produced at the time of recruitment.

Additional guidelines for selection criteria are as under:-

- The formula for calculating the marks for essential basic qualification (Sr. no. 1 of Table-A) will be done by multiplying the percentage of marks obtained by the candidates with Weightage and divided by 100.
- 02 marks will be given for each completed year of additional relevant post experience, with maximum of 10 marks for all posts.
- The reservation policy of Haryana Government should strictly be followed.

Signature

Signature