

Department of Virology

Regional Virus Research & Diagnostic Laboratory

No. NOHPPCZ/2026/02

Date: 02.04.26


Recruitment Notice


The following post is to be filled up purely on contractual basis for "Sentinel Surveillance sites under National One Health Programme for prevention and Control of Zoonoses (NOHPPCZ)" in the Department of Virology under National Centre for Disease Control, New Delhi, GOI.

Sr. No.	Name of the Post	No. of Post	Emoluments per month	Age in years
1.	Data Entry Operator	1 Post (UR)	Rs.20000/-(consolidated)	Upto 30 Years

The above post is to be filled purely on contract basis which will be upto 31st March 2027 following satisfactory performance. The candidates willing to apply may visit the institute website "www.pgimer.edu.in" for detail information. Apply on the proforma attached at Annexure 'A' along with certificate of age, qualification, experience and category (if any) complete in all respects on or before 15.04.2025 by 4:00 PM positively in the office of the Department of Virology, Room No. 608, Research Block-A, PGIMER, Chandigarh. No individual letters will be issued for this recruitment.

Note: It is the responsibility of the candidate to ensure that the applications are reached timely in the department. Applications received after due date and time shall be summarily rejected. Department will not be responsible for any postal delay. The list of eligible/not eligible candidates along with date and time of the written test followed by typing test shall be uploaded in the PGIMER Website. The authority reserves the right to change /cancel the program due to administrative issues. All the candidates are required to visit the website regularly for above information.


Dr. Ishani Bora / Dr. Ishani Bora
Additional Professor
Department of Virology
PGIMER, Chandigarh


02/04/26
HOD
Professor & Head
Department of Virology
PGIMER, Chandigarh

1. Data Entry Operator:-01 Post (UR)

Essential Qualification:- i) Graduation in any discipline from recognized university.

ii) Should possess a speed of not less than 8000 key depressions per hour for data entry work.

Age Limit: The age limit is upto 30 years (age relaxation will be given as per Govt of India rules)

Emoluments: Rs.20000/- (consolidated)

Note: The candidate for DEO will be selected on the basis of written test with a minimum qualifying marks of 40%. Top 10 qualified candidates will be called to appear for the typing test, which will be judged conducting a speed test on the EDP machine(s) by the competent Authority.

Dr. J. S. Chahal
24/26

Director
Department of Virology
PGIMER, Chandigarh

Dr. J. S. Chahal
24/26
HOD

Professor & Head
Department of Virology
PGIMER, Chandigarh

IndianNewJobs.Com

TERMS & CONDITIONS

- 1. It is candidates' responsibility to ascertain and ensure their eligibility as per the prescribed qualification and experience. If any declaration given or information furnished by him/her proves false or if he/she is found to have willfully suppressed any material or information, he/she will be liable for removal from service and also such other action as the Government may deem necessary. Even after qualifying the selection process the candidate may be rendered disqualified at the time of document verification if he / she does not fulfil essential eligibility criteria.**
- 2. Tenure:** The assignments are purely on contract basis which will be up to **31st March 2027** following satisfactory performance. This appointment will be made from the staff strength sanctioned to **NOHPPCZ under NCDC, New Delhi** and the appointment will not vest any right to claim by the candidate for regular appointment or permanent absorption in **PGIMER/NCDC/GOI** or continued contractual appointment.
- 3. Expiry of Contract:** The contract will automatically expire on completion upto **31st March 2027** **further renewal is subjected to the sanction from the funding agency** or earlier in case of withdrawal of support by funding agency. The contractual appointment can be terminated at any time by either side by giving 30 days' notice or salary in lieu thereof.
- 4. Leave:** The leave entitlement of the appointee shall be governed in terms of the funding agency leave policy as amended from time to time.
- 5. Accommodation:** No hostel or any other accommodation will be provided by the institute.
- 6. Applications received in response to the advertisement will be scrutinized/ short listed and list of eligible candidates will be displayed on the website. (www.pgimer.edu.in)**
- 7. Canvassing of any kind will lead to disqualification.**
- 8. The prescribed qualification is minimum and mere possessing the same does not entitle any candidate for selection.**
- 9. The appointment is full time and private practice of any type is prohibited.**
- 10. He/She may have to work in shifts and can be posted at any place in the institute, including field visits. In emergency situation, staff may be put on night duty as well**
- 11. He/She is expected to conform to the rules of conduct and discipline as applicable to the institute employees.**
- 12. The decision of the competent authority regarding the selection of the candidate will be final and no representation will be entertained in this regard.**



13. Incomplete applications or applications not accompanied by following documents will be summarily rejected.
(Originals to be produced during the interview)

- I. Two recent passport size colour photograph.
- II. Experience certificate
- III. NOC(In case of government job)
- IV. Set of self-attested photocopies of the relevant documents i.e. Date of birth certificate, Educational/ professional qualification certificate, Category certificate, Publication (if any)

14. The Competent Authority reserves the right of any amendment, cancellation and changes to this advertisement as a whole or in part without assigning any reason or giving notice
15. In case belonging to Other Backward Class, the certificate submitted should be issued by the competent authority in the prescribed Performa in accordance with the instructions issued by the Government of India, Deptt. of Per. & Trg. vide O.M. No. 36033/28/94- Estt.(Res.) certifying that you do not belong to the persons/sections (Creamy Layer) mentioned in column No. 3 of the schedule to the Govt. Of India, Deptt of Personnel & Training, O.M. No. 36012/22/93- Estt. (SCT), dated 8.9.1993. Date of issue of certificate should not be earlier than 1 year of closing date of advertisement.
16. Age relaxation for women/SC/ST/OBC non-Creamy/ persons with disabilities (PWD) will be given as per rules.
17. Written examination/Interview/typing test will be held at PGIMER, Chandigarh. No TA/DA will be paid for attending the same.
18. Information / updates pertaining to this advertisement will be displayed on the PGIMER website "www.pgimer.edu.in" from time to time.
19. No individual intimation will be sent by PGIMER to applicants. It will be the responsibility of applicants to keep abreast of the developments by visiting institute website regularly.
20. All disputes will be subjected to the jurisdictions of Court of Law at UT, Chandigarh.

Ishani Bora
24/25

डॉ. ईशानी बोरा / Dr. Ishani Bora
अगर आचार्य/ Additional Professor
विषाणु विभाग/ Department of Virology
पी. जी. आई. एम. ई. आर, चण्डीगढ़
PGIMER, Chandigarh

Ishani Bora
HOD 24/26
Professor & Head
Department of Virology
PGIMER, Chandigarh