



# மத்திய சித்த மருத்துவ ஆராய்ச்சிக் குழுமம்

(ஆயுஷ் அமைச்சகம், இந்திய அரசு)

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## केंद्रीय सिद्ध अनुसंधान परिषद्

(आयुष मंत्रालय, भारत सरकार)

जी एस टी रोड, तांबरम सैनटोरियम, चेन्नई - 600 047.

## CENTRAL COUNCIL FOR RESEARCH IN SIDDHA

(Ministry of Ayush, Govt. of India)

GST Road, Tambaram Sanatorium, Chennai - 600 047.

Phone: 044-2621 2421, 2621 1621, e-mail: ccrs-ayush@gov.in, www.ccrs.ayush.gov.in

### Advertisement No.04/2026

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The Central Council for Research in Siddha, an Autonomous Organization under the Ministry of Ayush, Government of India, invites applications from suitable candidates for the following posts to be filled upon Direct Recruitment basis. The candidates are advised to read the following instructions carefully, before filling in the application.

#### 1. Details of Vacancy Positions:

| Sl. No | Name of the posts          | No. of post and reservation | Pay Level / Pay Matrix (7 <sup>th</sup> CPC) | Upper Age Limit                                                                                                                                                |
|--------|----------------------------|-----------------------------|----------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.     | Social Worker              | 01 – UR                     | Level - 06                                   | 30 Years and below as on 01.01.2026                                                                                                                            |
| 2.     | Upper Division Clerk (UDC) | 02 – UR                     | Level - 04                                   | Between 18 and 27 years of age (relaxable for Government servants upto 5 years in accordance with the instructions or orders issued by the Central Government) |
| 3.     | Lower Division Clerk (LDC) | 03 – UR                     | Level - 02                                   |                                                                                                                                                                |

UR: Unreserved.

**Note:** The number of vacancies indicated is provisional and may vary i.e., increase or decrease.

#### 2. Essential Qualification:

| S. No. | Name of the Post | Educational and other qualifications                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|--------|------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.     | Social Worker    | <p><b>Scale of Pay</b> : Pay Level – 6: Rs 35400 – 112400 (7<sup>th</sup> CPC Pay Matrix).</p> <p><b>Essential:</b></p> <ul style="list-style-type: none"><li>(a) Degree from a recognized University.</li><li>(b) Diploma in Social work of minimum of one year duration from a recognized University/Institution.</li><li>(c) One year experience in Social work in a recognized Institution/Hospital.</li></ul> <p style="text-align: center;"><b>(OR)</b></p> <p>Post-graduate degree in Sociology from a recognized University.</p> <p><b>Age Limit:</b> 30 years and below as on 1<sup>st</sup> January 2026.</p> |

|    |                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|----|-----------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 2. | <b>Upper Division Clerk (UDC)</b> | <p><b>Scale of Pay:</b> Pay Level – 4: Rs. 25500 – 81100 (7<sup>th</sup> CPC Pay Matrix).</p> <p><b>Essential:</b></p> <ul style="list-style-type: none"> <li>a) Degree of a recognized University or equivalent.</li> <li>b) At least three years' experience in correspondence work in Govt./ Semi Govt./ Public Sector Undertakings/ Autonomous Bodies/ Institutions.</li> <li>c) Thorough knowledge of office routine/ rules and regulations.</li> </ul> <p><b>Age Limit:</b><br/>Between 18 and 27 years of age (relaxable for Government servants upto 5 years in accordance with the instructions or orders issued by the Central Government)</p> <p><b>Note:</b> The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Nagaland, Manipur, Mizoram, Tripura, Sikkim, Ladakh Division of J&amp;K State, Lahul&amp;Spiti Districts of Himachal Pradesh, Andaman &amp; Nicobar Islands and Lakshadweep).</p>                       |
| 3. | <b>Lower Division Clerk (LDC)</b> | <p><b>Scale of Pay :</b> Pay Level - 2: Rs.19900 – 63200 (7<sup>th</sup> CPC Pay Matrix).</p> <p><b>Essential:</b></p> <ul style="list-style-type: none"> <li>a) 12<sup>th</sup> Class or equivalent qualification from a recognized Board or University.</li> <li>b) A typing speed of 35 w.p.m. in English or 30 w.p.m. in Hindi or Tamil on Computer (35 w.p.m. and 30 w.p.m. correspond to 10500 KDPH/ 9000 KDPH on an average of 5 key depressions for each word).</li> </ul> <p><b>Age Limit:</b><br/>Between 18 and 27 years of age (relaxable for Government servants upto 5 years in accordance with the instructions or orders issued by the Central Government)</p> <p><b>Note:</b> The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Nagaland, Manipur, Mizoram, Tripura, Sikkim, Ladakh Division of J&amp;K State, Lahul&amp;Spiti Districts of Himachal Pradesh, Andaman &amp; Nicobar Islands and Lakshadweep).</p> |

Central Council for Research in Siddha, Chennai

Advertisement No.04/2026

**GENERAL INFORMATION AND INSTRUCTIONS TO THE CANDIDATES**

**Applicants are advised to read all instructions carefully before filling in their application.**

1. The applicant must be a citizen of India.
2. All applicants must fulfill the essential eligibility requirements of the post and other conditions stipulated in the advertisement. Before applying, the applicants are advised to satisfy themselves that they possess essential eligibility criteria laid down for the post. No enquiry seeking advice related to eligibility will be entertained.
3. The upper age limit, qualification and/or experience will be reckoned as on 01.01.2026/closing date as applicable.
4. The candidates serving in Central / State Govt. / Autonomous Organizations / Statutory bodies / Public Undertakings / Universities should apply only through proper channel and their duly forwarded application should reach the Director General, Central Council for Research in Siddha on or before the closing date along with (i) Vigilance Clearance; (ii) APARs for the last five years duly attested on each page by a Group 'A' Gazetted Officer; (iii) Details and nature of experience, and (iv) No Objection Certificate, to the effect that the candidate will be spared for joining, if selected, failing which his/her candidature will not be considered for further selection process. Advance copy of the application will not be entertained.
5. The No. of vacancies advertised is provisional and are liable to vary. This is subject to change without any notice.
6. **The Director General, CCRS, Ministry of Ayush reserves the right to make any amendment, cancellation and / or changes in this advertisement, in whole or in part, at any time, on administrative grounds without assigning any reasons thereof.**
7. Any further information/ addendum / corrigendum / regarding this advertisement will be posted on the Council's website only. Candidates are advised to visit frequently the Council's website for this purpose. No separate corrigendum, notice, addendum etc. will be published in Employment News or in any other Newspaper.
8. Applicants will be fully responsible for accuracy on information they furnish. Any information furnished by the candidate, if found wrong at any stage of the recruitment process will result in his/her disqualification and / or removal from the service at any stage and no correspondence will be entertained in this regard by this Council.

9. The call letter for the Written test / Personal Interview for the shortlisted candidates shall be sent by **Speed Post** and the E-mail ID as furnished in the application form. However, this Council shall not be responsible for any postal delay / lapse, whatsoever. The date of written test will also be published on the Council's website.
10. No TA/DA will be paid to the shortlisted candidates for the Written Test / Personal Interview. They should appear at his/her own cost.
11. **The posts advertised carry All India Service Liability and selected candidates may be posted anywhere in India based on requirement of the Council.**
12. Any Correspondence or personal enquiries shall not be entertained by the Council.
13. Canvassing in any form will be treated as a disqualification in the Selection process.
14. Any dispute about this recruitment will be subject to the jurisdiction in Chennai.

#### **A. Reservation and Age relaxation**

1. Age will be reckoned as on 01.01.2026 / 09.09.2026 (closing date) as applicable (Proof for Date of Birth will be based on 10<sup>th</sup> / SSLC / Matriculation board certificate. No other document like TC / Passport / Registration certificate will be accepted as proof of age)
2. **A candidate belonging to SC/ST/OBC/EWS category can apply against unreserved vacancies. The reserved category candidates, who apply against Unreserved post, are not entitled for any age relaxation or relaxation in standards of selection applicable to that aforesaid category. However, the applicants belonging to Persons with Benchmark Disability (PwBD) category will be entitled to get age relaxation as admissible to them irrespective of the fact whether the post(s) is/ are reserved for PwBD or otherwise.**
3. The Applications not supported by self-attested copies of the appropriate certificate for the reservation category claimed, will be summarily rejected. In case the Council observes any false information or discrepancy in their certificate, their candidature will be summarily rejected. No correspondence in this regard will be entertained.
4. PwD candidates are required to produce original PwD certificate issued by the Competent Authority at the time of verification of certificates.
5. The Central Government Civilian Employees, are entitled for age relaxation upto 5 years in accordance with the instructions or orders issued by the Central Government subject to the condition that the Group 'C' post to which Direct Recruitment is being made are in the same line or allied cadre and that relationship could be established that the service already rendered in the past will be useful for efficient discharge of duties. The Central Government Civilian Employees claiming age relaxation should be in possession of a Certificate in the prescribed format from their Office/Employer in respect of the length of continuous service which should be not less than three years immediately preceding the closing date for receipt of application. They should continue to have the status of Central Government civilian employees for the date of application till the time of appointment, in the event of their selection.

## **B. Application Fee {by Bank Demand Draft (DD) only}**

1. **Rs.300/- (Rupees Three Hundred only).**
2. Fees should be paid in the form of Demand Draft drawn in favor of **Central Council for Research in Siddha** and payable at Chennai.
3. Any other mode of payment viz., cash, money order, cheque or Postal order will not be accepted.
4. On the overleaf of DD, the candidates must mention- Candidate's name, Advertisement No. and post applied for.
5. Persons with Benchmark Disabilities (PwBD)/SC/ST candidates are exempted from payment of fees.
6. Fee once paid will not be refunded under any circumstances.

## **C. MODE OF SELECTION**

1. The Candidates will be shortlisted based on their requisite educational qualifications, experience, etc. The shortlisted candidates are required to attend a Written Test at his/her own cost. Final selection list would be prepared in order of merit based on the marks obtained in the Written Test considering the number of vacancies.
2. The Written Test and Personal Interview (whichever applicable) for all the advertised post will be conducted at **Central Council for Research in Siddha, HQ., Ministry of Ayush, GST Road, Tambaram Sanatorium, Chennai – 600 047 only.**
3. **Skill (Typing) test for Lower Division Clerk:**
  - Skill/ Type test is mandatory for the post of LDC. The Skill test will be of qualifying nature. The candidates who qualify the Skill test will be considered for final selection based on their merit in the written examination.
  - The Typing test will be conducted on Computer. A typing speed of 35 words per minute in English or 30 words per minute in Tamil or Hindi on Computer is required for qualifying the type test.
  - The candidates can choose either English or Hindi or Tamil as medium for Skill test. If any candidate does not opt for any medium of the skill test, their option will be deemed as English.
  - Thirty-Five (35) words per minute and Thirty (30) words per minute correspond to 10500 and 9000 key depression per hour on an average of 5 key depressions for each word.

## **D. How to apply**

1. Application forms can be downloaded from the Council's website <https://ccrs.ayush.gov.in/>. The application should be strictly in the prescribed format. Application in any other format will be rejected.
2. The candidates who fulfill the requirements shall apply in the prescribed format only in the respective Annexure as under along with copies of self-attested supporting documents before closing date:
  - **Annexure - I** for Social Worker.
  - **Annexure - II** for Upper Division Clerk (UDC).
  - **Annexure - III** for Lower Division Clerk (LDC).

3. The candidates can apply separately for more than one post, subject to fulfilment of criteria for the respective posts. In case applicant is applying for more than one post, he/she shall have to apply separately with requisite Fees.
4. Candidates are required to read carefully the Essential Qualification prescribed for the post and ensure that they fulfill the same. **Documents (self-attested photocopies) in support of Essential Qualifications / Experience, etc. should invariably be sent along with the Application, failing which the application will summarily be rejected. Do not enclose any original certificate with the application.**
5. Recent passport size photograph be pasted on the space specified in the Application form. Do not staple and do not get the photo attested. Applications without photograph will be rejected summarily.
6. Please do sign in running hand. Unsigned applications will be rejected. The application form duly signed should be sent in an envelope superscribed as “Application for the post of \_\_\_\_\_”. **by Speed post only** to the following address:

**The Director General,  
Central Council for Research in Siddha,  
Ministry of Ayush,  
GST Road,  
Tambaram Sanatorium,  
Chennai – 600047.**

**E. Documents to be enclosed along with Application:**

(Only self-attested copies of documents are to be enclosed)

1. Demand Draft for the prescribed amount **(in original)**.
2. One recent passport size colour photograph pasted on the space provided in the Application Form.
3. Copies of certificates showing age (Matric/SSLC/10<sup>th</sup>) (Document like TC / Passport / Registration certificate, etc. will not be accepted as proof of age)
4. Copies of Essential Educational Qualifications.
5. Documents in support of Experience, if any.
6. Copies of Certificates in support of claim of PwD quota, if applicable.

**F. Invalid Applications**

Candidates are advised to read all the General information & Instructions carefully before applying for the post and else their applications are likely to be rejected for one or more of the following reasons in terms of the notifications:

1. Applications received after the closing date **(09.09.2026)**.
2. Applications not in prescribed format.
3. Candidates do not have the required qualifications/experience as on 01.01.2026 / 09.09.2026 (closing date as applicable).

4. Application without documentary proof for change in Name, Surname / Initial etc., if the name entered in the application form is different from the name as shown in 10<sup>th</sup> / 12<sup>th</sup> certificate.
5. Applications without the signature of the candidate.
6. Applications which are incomplete/illegible in any manner.
7. Applications sent by e-mail.
8. Applications without latest photo (pasted on the space provided).
9. Applications without documents (self-attested photocopies) in proof of Date of Birth, Educational Qualification, Experiences, if any etc.
10. Candidates who are over-aged as on 01.01.2026 / 09.09.2026, as applicable.
11. Application without the requisite fee (DD in original), if applicable.
12. Applications of employees serving in Central/State Governments/PSUs/Autonomous bodies/ Universities not received through proper channel, before the closing date.

**G. Last date for receipt of the filled in application**

1. **60 days** from the date of publication of this advertisement in 'Employment News' (released in 'Employment News' on **11.07.2026**).
2. In case of residents of Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Jammu & Kashmir, Ladakh, Lahaul & Spiti District and Pangi Sub-Division of Chamba District of Himachal Pradesh, Andaman & Nicobar Islands, Lakshadweep and for candidates residing abroad, the application along with the DD should reach the Council **within seven working days from the closing date**.
3. The Council will not be responsible for any postal delay.

**Director General, CCRS.**